BREACH REPORTING

Personal Data Breach Log

The Data Protection (Jersey) Law 2018

Data controllers must notify the OIC of any personal data breach within 72 hours of detection using the secure form provided on the OIC's website www.OICJersey.org. This document is intended to be a useful template for organisations to use to record details of any breach. For more information on breach reporting, see our guidance note entitled "Notification of personal data breaches.

Organisation		Date	

No.	Your Ref.	Details of breach						Consequences of breach	Measures taken/to be taken			
		Date of breach	No. of people affected	Nature of breach (choose most relevant)	Description of breach	How you became aware of breach	Description of data		All individuals informed?	Remedial action	Other Regulators informed	When did you first notify the JOIC of the breach